

**SUMMARY OF DISCUSSIONS OF THE  
ACCESSIBILITY ADVISORY COUNCIL  
1:30 –4:00 P.M., WEDNESDAY, April 3, 2019  
SECOND FLOOR EXECUTIVE BOARDROOM  
NORQUAY BUILDING, 401 YORK AVENUE**

**Present:** Jim Baker (Chairperson), Jim Derksen, Martin Harder, Scott Jocelyn, Dianna Scarth, Jesse Turner, John Wyndels (DIO), Emily Walker (DIO), Yutta Fricke (DIO), Lisa Snider (ICSDC)

**Absent:** Judy Redmond, John Graham

For the first part of the meeting, Council met with the Chairperson of the IC standard Development Committee. She responded to the questions posed by the AAC, building on the input from her committee members to guide the discussions. Questions related to WCAG guidelines for website development, Functional Accessibility Requirements (FAR), definitions in the discussion document (including the definition of “authoring”), requirements for posting emergency procedures on websites, technology barriers and the availability of free resources for educational purposes.

**Action:** Council will change the definition of “authoring” in the discussion document to read as follows: Authoring **(as related to Information and Communications Technology)**

**The tools and technologies used in creating and/or modifying information and communications and that affect accessibility, such as computer software, website content management systems, or self-service kiosks. Authors are the people who use authoring tools to create, design, or modify computer programs or websites, such as website designers.**

Following the presentation by the IC Chairperson, Council debriefed the points raised in the discussion.

**Action:** The DIO will include the following principles of WCAG in section 7 of the discussion draft: 1. Perceivable; 2. Operable; 3. Understandable; 4. Robust (long term).

**Decision:** Council decided to complete development of a draft IC Standard for discussion at the public consultations, including questions for feedback.

The chair explained the consultation process to the Council.

**Action:** The IC discussion document will be released to the public on May 1, 2019 and will be shared with the DM for information.

Typically the public is given 60 days to submit feedback, but the feedback period can be shortened. It is possible the Council could review feedback before summer holidays.

**Action:** The DoPS Committee decided to hold a discussion on a framework for the Design of Public Spaces Standard on May 14, 2019. Thus, there will be two consultations that day, one on a proposed IC standard in the morning and the Design of Public Spaces presentation in the afternoon.

**Action:** The DIO will release consultation documents on May 1, including posting on [AccessibilityMB.ca](http://AccessibilityMB.ca).

A public consultation on a proposed Accessibility Standard for Transportation will take place at a later date.

**Action:** Under other business, Council decided to send a letter to the Deputy Minister requesting extensions on the deadlines for submission of reports outlined in the Terms of Reference for the Design of Public Spaces and the Transportation SDCs.

The next Council meetings will take place on:

- ~~Wednesday, April 10th @ 1:30 - 4:00 pm~~ (cancelled)
- Wednesday, April 24th @ 1:30 - 4:00 pm
- Wednesday, May 8th @ 1:30 - 4:00 pm